

# WE ARE HIRING

## Lifeguard

Help us make a splash this summer!  
As a lifeguard for Camp Discovery,  
you will teach youth the safe ways to  
explore and enjoy our waterfront.  
Spend time kayaking and boating the  
Grand River each week.

- Teach campers how to kayak or canoe
- Supervise all aquatic activities
- Provide boat tours to campers of the Grand River
- Can be used as a for-credit internship



**Starting at:  
\$16/hr**

Send Your Resume to

**[director@woldumar.org](mailto:director@woldumar.org)**



**woldumar.org**



**TITLE:** Camp Discovery Lifeguard

**RESPONSIBLE TO:** Camp Director

**POSTED:** 01/30/2024

**APPLICATION INSTRUCTIONS:** [APPLY ONLINE](#) OR submit cover letter (email is fine), resume, and 3 professional references to Executive Director Kevin Wernet, [director@woldumar.org](mailto:director@woldumar.org) by 3/15/2024.

#### **OVERVIEW:**

Under the direct supervision of the Camp Director, the Camp Lifeguard works in conjunction with camp counselors in the development and implementation of aquatic camp programs for Woldumar Nature Center. Camp Lifeguard provides guidance and instruction to 4-15 campers attending weekly day camp sessions at Woldumar Nature Center's "Camp Discovery". The Camp lifeguard works to ensure the safe implementation of aquatic education programming.

#### **HOURS/COMPENSATION:**

2-3 days/week (16-24 hours) Monday through Friday. Specific days and hours will vary according to availability and program needs. Mandatory training week June 3-7. **Starting wage \$17-20/hr**, commensurate with education and experience. *\*2024 base wage is provided by a grant awarded by the Michigan Department of Lifelong Education, Advancement, and Potential in partnership with the Michigan Department of Education.*

#### **RESPONSIBILITIES:**

1. Supervise groups of children 4-15 years of age in a day camp setting in and around water.
2. Supervise all aquatic activities.
3. Enforce all safety rules and procedures governing all aquatic activities.
4. Implement discipline and behavior management procedures as needed.
5. Prepare and maintain instructional and recreational materials and other camp equipment.
6. Attend a training period prior to summer camp.
7. Assist with select evening, family, and overnight programs.
8. Ensure site clean-up following every day and after the summer camp season.
9. Assist in the development and maintenance of the grounds and facilities.
10. Maintain a positive working relationship with all co-workers, campers, volunteers, parents, and visitors.
11. Be prepared and on time for scheduled work hours, programs, presentations, and meetings.
12. Maintain Lifeguard, First Aid/CPR certifications, and provide first aid care to campers and staff as needed.
13. Assist with the development and implementation of contracted camp programs.
14. Check in with Camp Director or AD on arrival and departure every day.
15. Uphold the personnel policies and procedures of Woldumar Nature Center and represent the organization in a positive, professional manner at all times. Adhere to WNC code of conduct and dress code during working hours.
16. Assist with other duties related to Woldumar's mission as assigned.

#### **DESIRED QUALIFICATIONS & SKILLS:**

1. Must be at least 18 years of age and able to pass a comprehensive background check.
2. Experience working and or supervising young people in outdoor and group settings in and around water.
3. Certified or able to obtain Lifeguard, first aid, and CPR certification.
4. Possess a strong dedication to the natural world, and to the education, personal development, and care of young people in a diverse and inclusive community.
5. Physical ability to work outdoors, lead hikes on rough terrain in all weather conditions, and provide Lifeguard, first aid/CPR if necessary. Able to lift a minimum of 30 pounds.
6. Strong verbal communication skills.
7. Responsible, flexible, innovative, friendly, and dedicated to environmental education.

#### **ORIENTATION AND TRAINING:**

1. On-the-job training and orientation will be provided on-site by staff.
2. Opportunities for professional development. First Aid/CPR/AED certification training provided.

**Ask us about making this an internship for college credit!**



### **WHO WE ARE:**

The Woldumar Nature Association is a 501(c)3 nonprofit organization with a mission “to educate people about the natural environment.” Since 1963, Woldumar has been a resource for area schools, families, and the entire Greater Lansing Community, offering seasonal day camps, field study, and educational community events. We serve over 6000 students each year.

Woldumar protects and restores over 180 acres of ecologically significant green space in southwest Lansing. A working farm before it was generously donated by Gladys Olds Anderson, the property now boasts prairie, pine forest, wetlands, and hardwood forest, bounded by over 1.5 miles of Grand River shoreline. Five miles of hiking trails are open daily to the public.

A community of association members, volunteers, and individual and corporate program sponsors help keep this tremendous local resource available. The nature center is a popular venue for weddings, meetings and conferences, birthday parties, and other social events which help raise funds to support our nonprofit mission.

Woldumar is governed by a board of directors elected by the membership, and operated by a small year-round staff currently consisting of an Executive Director, Program Director, Hospitality Manager and Groundskeeper. During an exciting time of growth for the organization, we strive to continue engaging more people in our existing programs while diversifying our offerings to reach new communities.

**DIVERSITY & INCLUSION STATEMENT:** Woldumar values a diverse and inclusive community and therefore does not and shall not discriminate on the basis of race, skin color, religion (creed), gender, gender identity or expression, age, national origin (ancestry), disability, marital status, attractional/sexual orientation, or military status, in any of its activities or operations. We are committed to the recruitment, retention, and development of a diverse workforce that represents the Greater Lansing Community.

**STAFF VALUES STATEMENT:** We are a staff who cares about Woldumar, its members, visitors and customers; the children under our supervision; our fellow staff members; and the work we do. We strive to communicate effectively with each other and our constituents, and maintain an organizational culture of honesty, integrity and compassion. We commit to personal, professional and organizational growth as we share the responsibility of fulfilling Woldumar’s mission: To educate people about the natural environment.

### **GUIDING PRINCIPLES:**

- 1) As staff, board members, volunteers, or members of the association, it is our duty to fulfill the mission, assure good stewardship of the resources we’ve been entrusted with, and raise funds to sustain and grow those efforts.
- 2) Woldumar is more than a park, it is a cause and a community.
- 3) Environmental education and natural areas should attract a diverse constituency.
- 4) Outdoor recreation provides a valuable gateway to conservation ethics and environmental education.
- 5) Spending time in nature is important to one’s physical and psychological well-being.
- 6) Scientific knowledge should uplift, encourage and inspire people.